

Date: 02-17-14

Group Number and Name	Dec14-12
Client/Advisor	Bong Wie
Attendees/Role	Sean Nichols/Leader, Chi Hoe How/Communication, Yishu Mei/Webmaster, Meng Lu/ Advisor

Past week accomplishments

- Met with client's graduate students on Friday, Feb 14th. Client, Dr. Bong Wie, was out of town again.
- Confirmed on the new project goal with the whole team. The goal of our project has changed from characterizing an IR sensor to characterizing the IR emission of an asteroid.
- Agreed to a small-scale setup for our future tests and experiments with Dr. Bong Wie's graduate students.
- Found a lab space to continue our project in. The room is 3013 Coover Hall.

Plan for coming week

- Meet with client to update client and obtain verification of our new experiment setup before proceeding.
- Research more on materials and devices to design our product.
- Group up and discuss on information to place on the website. We will also figure out how to design a website on our designated serverspace.

Pending Issues

- Discussing allocating funds with client when client is back in town.
- Finding a skeleton for our website
- Deciding exactly what we need to deliver to the client. This has been a pending issue from the start and should be resolved very soon.

Individual Contributions

- We still have yet to begin working on separate things because we are still in a state where we and the client are settling on a final idea for what we need to deliver. We will begin shortly after we get a project plan put together. We will then be able to split the workload!

Individual Hourly Contributions

<u>NAME</u>	<u>Hours this week</u>	<u>HOURS Cumulative</u>
Sean Nichols	6	22
Chi Hoe How	4	14.5
Yishu Mei	4	13

Comments and extended discussions: